

## TRANSPORT OFFICER

<b>Two (2) Permanent Full Time Positions</b>	<ul style="list-style-type: none"> <li>Annual Salary at <b>\$59,799 - \$84,945</b> depending upon experience and education</li> <li>Compensation based on a 40-hour week with shift work to cover evenings and weekends - Overtime may be required</li> </ul>
<b>Summary: Musters out of the Special Area No. 2 – Hanna Office</b>	<p><b>Join Our Team &amp; Make an Impact</b></p> <p>Are you passionate about public safety and building strong relationships in rural communities? We're looking for two (2) motivated individuals to join our dynamic enforcement team as Transport Officers (Community Peace Officer Level 1). This role offers the opportunity to be a highly visible presence within the Special Areas, working closely with residents and stakeholders to support public safety initiatives. If you thrive in a fast-paced environment, enjoy engaging with people, and are committed to making a difference, we want to hear from you.</p>
<b>Description:</b>	<p><b>What You'll Do</b></p> <ul style="list-style-type: none"> <li>Provide enforcement services under the direction of the Senior Peace Officer, collaborating with other agencies and responding to Board initiatives. Protect infrastructure and public safety within Special Areas parks, including foot and boat patrols.</li> <li>Investigate public inquiries, complaints, and concerns as needed. Represent the Special Areas Board professionally in court proceedings, ensuring proper evidence handling and compliance with legal standards. Educate the public on municipal policies and provincial statutes, promoting voluntary compliance.</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li><b>Education and Experience:</b> We welcome applicants with a variety of backgrounds and are open to considering a combination of relevant experience, skills, and education. If you have the right mindset, strong potential, and a passion for public safety, training opportunities are available to help you succeed in this role.</li> <li><b>Certification:</b> Possess or be eligible for a Level 1 Community Peace Officer appointment from Alberta Justice &amp; Solicitor General.</li> <li><b>Enforcement Experience:</b> While three (3) years of experience as a Peace Officer is preferred, we recognize that skills gained in other enforcement, security, or public safety roles may also be valuable. Experience with municipal bylaw enforcement and park patrols is an asset but not mandatory.</li> <li><b>Specialized Knowledge:</b> Familiarity with Provincial Statutes, MRF, report management software, ROADS, and other enforcement-related systems is beneficial. Candidates eager to learn and develop this expertise will be considered.</li> <li><b>Tactical Training:</b> Approved certifications in Defensive Baton, Oleoresin Capsicum (OC) Spray, and shotgun use are preferred. If you do not currently hold these certifications, willingness to obtain them through employer-supported training will be offered.</li> <li><b>Critical Skills:</b> Strong conflict resolution, time management, and communication skills are essential. We are looking for individuals who can approach complex and confidential situations with professionalism, adaptability, and sound judgment.</li> <li>Traffic and Commercial Vehicle Enforcement Experience is a valuable asset but not required.</li> <li><b>Physical Requirements:</b> Candidates must meet the physical demands of the role, including successfully completing a PARE test (within the last 6 months, 4 min 45 sec max). If you are working toward meeting this requirement, we encourage you to apply.</li> <li>No Criminal Record and must be able to work shift work and be on call; ability to work in and outdoors in all weather conditions.</li> </ul>
<b>Important Considerations for Applicants</b>	<ul style="list-style-type: none"> <li>We value diverse experience and are committed to training the right candidate. If you have relevant skills and a strong commitment to public safety, we encourage you to apply—even if you don't meet every listed qualification.</li> <li>These are designated safety sensitive positions and mandatory pre-employment drug testing will be required on all newly hired employees.</li> </ul> <p style="text-align: center;"><b>Please include a contact email address on resume</b></p>
<b>Requests for information:</b>	<ul style="list-style-type: none"> <li>Lisa Colby, Human Resources Supervisor at 403-854-5604</li> </ul>

**COMPETITION NO: 30142**

**CLOSING DATE: Noon, April 25, 2025**

Please send a resume **quoting competition number** to:

Human Resource Services - Special Areas Board  
Box 820, Hanna, AB T0J 1P0  
[SpecialAreasHR@specialareas.ab.ca](mailto:SpecialAreasHR@specialareas.ab.ca)

*We thank all applicants; however, only those invited for an interview will be personally contacted*

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